

SAMPLE North Carolina Home Language Survey Form

August 2008

Directions:

1. Parents/guardians of all new students (including preschool and Kindergarten) complete this form at the time of enrollment and record all information requested. Provide interpreting services whenever necessary.

2. Ensure that all questions on the form are completed. Determine which ESL Program staff will review the responses, interview the parent as necessary, and/or observe the student to determine the home language. If the parent lists more than one language other than English, the reviewer must determine which one is the child's home language for data collection purposes and document it on this form.

3. If it is determined that a student's home language is other than English, administer the English language proficiency test. Follow your protocol to collect and document the student's scores.

4. Place the original form in the student's cumulative folder.

Student Information		
First Name:	Last Name:	
Country of Birth:	Date first enrolled in any U.S. school (Private or Public, but not PreK) <i>Indicate if the student left the U.S. for a school year(s):</i>	Date of Birth:
Current School:	School Enrollment Date:	Current Grade:

Questions for Parents/Guardians*	Parent Response
What is the first language the student learned to speak?	
What language does the student speak most often?	
What language is most often spoken in the home?	

Notes:

*****For Office Use Only*****

Person Reviewing this Survey: _____

Determination	
The student's home language	Language:
If the language is other than English, the English language proficiency test should be administered	Administer the English Language Proficiency Test Circle: Yes or No